

WEEKLY PROGRESS REPORT

Week Ending

24-Aug-12

Drug Laboratory

*RUSH cases**

N/A=No Analysis Needed

Back Log:

0

NAME Kate Corbett

Supervisor's Signature _____

TOTAL SAMPLES ASSIGNED:
RUSHES

RUSHES

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LABORATORY TIME		
	Time Allocation	Overtime
VACATION		
HOLIDAY		
SICK		
PERSONAL		
COMP TIME		
LEAVE W/O Pay		
COURT		
COURT TRAVEL		
QA/QC		
INSTRUMENT MAINT.	2	
TRAINING	5.5	
TRAINING TRAVEL		
MEETINGS		
CASEWORK	18	
OTHER - IN LAB	12	
OTHER - OUT OF LAB		
Total All	37.5	0
Total Out of Lab		

Safety

SUMMARY	
SAMPLES ASSIGNED	0
SAMPLES COMPLETED	23
SAMPLES IN BACKLOG	0
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Total time out of lab	0.00
Total time in lab	37.50
Total overtime*	0.00

Comments:
In Progress In Progress

Cases worked on OT

|Case# Type Case# Type Case#

Type #
0